



Website: www.richardson-dees.eschools.co.uk
Email: office@rdees.org.uk

Outstanding Governance Awards Finalists 2019



Chair of Governors: Mrs A Parker BA (Hons) FCIPD MIOD

High Street East
Wallsend
Tyne and Wear

Tel: 0191 263 8139

NE28 7RT

*****Staff Copy Only*****

Visitors Agreement: Covid-19

Whilst on site, I agree to follow the guidelines below. I will:

- Wash / sanitise my hands on arrival and departure and regularly throughout my visit
- Use appropriate respiratory hygiene
- Follow the one-way system when moving up and down the stairs
- Ensure I know which bubble(s) I am working in and avoid contact with staff and children from other bubbles
- Know which toilet I can use and how to access it
- Wear a visor or face mask when working closely with children or in small groups
- Maintain a social distance of 2 metres at all times or as often as is reasonably possible

Do you have any symptoms of Covid-19? **Yes / No**

Does anyone in your household have symptoms of Covid-19? **Yes / No**

Is anyone in your household self-isolating? **Yes / No**

Do you agree to the above guidelines? **Yes / No**

Have you requested a **full** copy of our Risk Assessment? **Yes / No**

Please leave staff with a phone number below in case we need to contact you:

Name: _____ Date of Visit: _____

Contact Number and / or Email: _____

Reason for Visiting: _____

